

PROPOSED MODUS OPERANDI

To assess the requirements of the Client, an initial meeting must be held where the Client is given the opportunity to specify their requirements.

The requirements should include their technical specifications and final signed off drawings, unless the tender is for study purposes only. They should also include their Bills of Quantity (BOQ) for Civil construction and Bills of Material (BOM) for Mechanical and Electrical installation.

The requirements should also include their Health, Safety and Environmental specifications and their site and labour requirements.

KVS Consulting offers to unload/offload the Client and their respective departments of the burden of some of the major construction packages and mining equipment.

The agreement between the two parties should be a Model Services Agreement or such like listing the requirements of both parties and the rates and hours needed for the work to be done.

Upon agreement, KVS Consulting shall;

1. Draw up a list of Contractors/Suppliers for the Client to review or simply accept the Clients list of preferred bidders.
2. Suggest the Contracting Strategy and draw up the final methodology, including the preferred contracting type, being FIDIC, NEC or the Clients in-house contracting standard.
3. Work in-house in the Clients premises or out of office (example at home). It should be noted that in-house and the use of the Client's facilities reduces the cost to the Client.
4. Prepare the tender documents and issue them upon approval from the Client.
5. Arrange the various bidders pre-tender meetings if applicable, followed by the evaluation of the tenders and the selection of the lowest three (3) and then followed again by the post-tender adjudication meetings with the Client and the lowest three bidders.

6. Finally adjudicate the best tender which does not necessarily mean the lowest price but the most cost-effective on completion of the work to be done. This is based on the identification of flaws found in the tenders and how cooperative the bidder conducts themselves.
7. Upon agreement prepare the Contract documents and negotiate the final terms and conditions and any other business with the successful Contractor and discounting possibilities in high cost areas of the work and reduced time in the planning stages.
8. Upon approval from the Client and upon the signature of both parties, the Client takes over the responsibility of the Contractor unless other arrangements are made.